

**TOWN OF EAST WINDSOR  
WATER POLLUTION CONTROL AUTHORITY**

**Minutes of Meeting of July 30, 2014**

**Members Present:** Paul Anderson, Chuck Riggott and Kirk Montstream

**Members Absent:** Tom Davis and Dave Tyler

**Others Present:** Superintendent E. Arthur Enderle III, Chief Operator Edward Alibozek, Matthew Serrano of MDC, Board of Finance Member Kathy Pippin and Recording Secretary Laura Michael

**Time and Place**

Paul Anderson, Chairman, called the meeting to order at 7:00 p.m. at the WPCA Admin Building, 192 South Water St, East Windsor, CT

**I. Added Agenda Items**

No items were added.

Mr. Enderle introduced Matthew Serrano, a student from the CT Leadership Class, who is a Crew Leader at the Rocky Hill MDC.

**II. Acceptance of Minutes of June 25, 2014**

**Motion:** To accept the minutes of June 25, 2014.  
Riggott/Montstream  
Passed unanimously

**III. Election of Officers**

Mr. Riggott nominated Mr. Anderson for Chairman and Mr. Montstream seconded the nomination. Nominations for Chairman were closed.

Mr. Montstream asked if they could vote Mr. Davis in as Vice Chairman, even though he is not present. Mr. Enderle suggested postponing the election of Vice Chairman. Mr. Anderson explained that Mr. Davis would need to be present but the election of Vice Chairman could be postponed and Mr. Davis would remain Vice Chairman.

**Motion:** To postpone the election of Vice Chairman until Mr. Davis is present.  
Montstream/Riggott  
Passed unanimously

**Motion:** To keep the current slate of Officers.  
Montstream/Riggott  
Passed unanimously

**IV. Communications**

There were no communications.

**V. Visitors**

There were no scheduled visitors.

## **VI. Public Participation**

Kathy Pippin, Woolam Rd, reported that she has received calls about the cost of the permit to connect to the sewer. It is too high. Mr. Anderson explained that the permit fee is \$125; the connection charge is \$4,994. Mrs. Pippin explained that people can't afford that cost; people are frustrated.

## **VII. Receipt of Applications**

Mr. Enderle explained that there is an application for a sewer extension to service 58 Winkler Rd. Mr. Giorgio is extending the sewer at his cost. Town Engineer Len Norton has been on vacation and has not reviewed the plans. Mr. Anderson stated that the application is incomplete without the engineer's review. The WPCA will not stop the process; the contractor can move forward at his own risk.

## **VIII. Approval of Applications**

There were no applications to approve.

## **IX. Legal**

No legal items were discussed.

## **X. Unfinished Business**

### **Work Order Status**

Mr. Enderle reported that the DEEP has released the priority list and has \$30 million available in funding. Mr. Enderle and Mr. Dombrowski have spoken with Steve Muolo, DEEP, who suggested waiting to file a formal application until instructions are given. Mr. Enderle doesn't agree. The Rte 5 and Industrial Park pump stations are on the priority list. Mr. Enderle explained that there is not a need to move the Rte 5 pump station across the street. When STR had moved into the Industrial Park, the WPCA had Russo's look into eliminating the Industrial Park pump station. The size of the line was increased at this time. It would make more sense to do away with the pump station than to rebuild it. Mr. Alibozek explained that the WPCA by prior practice took out the Prospect Hill pump station and that worked well.

### **North Road Sewer Extension Phase 2**

Mr. Enderle reported that North Rd is complete. Mr. Enderle and Tim Coon met with Spazzarini; there is slightly less money left than is needed for Winkler Rd. Spazzarini is not sure they want to do Winkler Rd. Phase 2 of the North Rd project was troublesome. If Spazzarini doesn't do Winkler Rd, it won't get done and we will lose grant money.

**Motion:** To suspend the regular meeting for the purpose of holding the public hearing scheduled at 7:30 p.m.  
Riggott/Montstream  
Passed unanimously

## **XI. Public Hearing Scheduled at 7:30 p.m.**

**Motion:** To open the public hearing for N&N Prospect Hill LLC, 144 Prospect Hill Rd.  
Riggott/Montstream  
Passed unanimously

There was no one present for N&N Prospect Hill LLC, 144 Prospect Hill Rd. Mr. Enderle explained that this is the property next to Sofia's Restaurant where the Poolman and the tattoo parlor. They have paid half of the FCC and were notified that there would be a three year review.

**Motion:** To close the public hearing for N&N Prospect Hill LLC, 144 Prospect Hill Rd.  
Montstream/Riggott  
Passed unanimously

## **XII. Action on Facility Connection Charges**

**Motion:** To impose the FCC as published N&N Prospect Hill LLC, 144 Prospect Hill Rd.  
Montstream/Riggott  
Passed unanimously

## **Unfinished Business - continued**

### **Required Connections (Ordinance Sect 82-1.4)**

Mr. Anderson reported that progress is taking place. He provided a draft of the revised ordinance that is pending attorney review. Mr. Anderson explained that the Selectmen wanted criteria for a waiver; he has tried to keep things simple and leave the details to North Central Health.

Mr. Alibozek reported that a Rolocut Rd home owner would like to connect to the sewer but financing is a problem. Mr. Alibozek asked the Board to allow a trip to USDA in Windsor to get an explanation of the loan. Mr. Anderson said he would like to go along with Mr. Alibozek and Mr. Enderle.

## **Transfers**

**Motion:** To transfer \$33,629.22 from FCC Fund to 2013-14 WPCA CIP (1-11-30-0210-7-799-0905).  
Riggott/Montstream  
Discussion: Mr. Enderle explained that this was for the completion of the work on the second clarifier.  
Passed unanimously

## **IT Status**

It was reported that Town email was out for a day.

## **Benefit Assessment Policy**

Not addressed at this time.

## **XIII. New Business**

### **Bill Sheet Review**

There were no questions.

## **Superintendent's Report**

Mr. Anderson asked Mr. Alibozek to point out any highlights. Mr. Alibozek replied that from the first word to the last, everything mentioned in the monthly report is valuable because it details out of the ordinary accomplishments, from the routine day to day duties.

Not wanting to omit anyone, Mr. Alibozek point out that Laura Michael passed through the preliminary financial audit by Mahoney Sabol & Company. Everything was found to be satisfactory. Secondly, Mr. Alibozek and Mr. Enderle, try to educate and teach often during the work day. Mr. Alibozek always thinks it is worth noting when one of our staff completes outside work regarding education. Katherine Kneeland returned to Manchester Community College and completed a course in Statistics. Another valuable bit worth mentioning is while out doing some field work locating lateral connections with a contracted camera company (Fletcher), Jon Ference and Mr. Alibozek observed the operator running

the camera had a Nassco Certification hanging on the wall of the camera area. Jon has completed this course as well, and is certified. Lastly, our Process Control Operator Konrad Karolczuk has received preliminary passing results on all in house laboratory testing procedures with DMR QA 34.

Mr. Enderle reported that the switch from land line to cellular at the pump stations went well. A tablet was purchased for \$200 for the operator on call to use. Tim Mulcahy from the Garland Company has been in contact regarding replacement of the roof on the old administration building. Mr. Enderle would like to give a 20 minute tour of the CIP improvements at the August meeting. This will give the board members an opportunity to see where the money went.

#### **XIV. Adjournment**

**Motion:** To adjourn the meeting at 8:10 p.m.  
Montstream/Riggott

Respectfully submitted,

Laura Michael  
Recording Secretary